



Kind

Ambitious

Determined

Headteacher: Mr G Green

June 2025

Dear Parent / Carer,

This is my final letter to Year 12 Level 2 parents as the exams have nearly finished, and we are getting ready for Year 12 to move on to the next stage of their lives. I would like to take this opportunity to say what a pleasure it has been to get to know every student in the Level 2 programme and see them develop their character and skills. Over the last 10 months students have taken part in a range of activities during their time at Fakenham Sixth Form including but not limited to:

- A trip to UEA
- Self-defence, magic moments, arts and crafts, work experience.

I feel honoured to have been their Head of Sixth Form and look forward to seeing what they will achieve in the future.

Leaving Procedures

Level 2 students are able to leave sixth form when they have sat their last exam on 11th June 2025.

All Level 2 students will need to complete a 'leavers form' which they have been given. If they have not received a leavers form, they can collect one from me, Mrs Marshall or Mrs Harvey. The form will need to be signed by their teachers, the canteen staff, the exams office and the Head of Sixth Form. Students will also need to bring back a laptop if they borrowed one, their ID badge and any books they have borrowed. Students with a locker will need to empty the locker and take their padlock.

Leavers Celebrations Wednesday 2nd July

Our Year 12 leavers celebration will be held on **Wednesday 2nd July, 2pm-3.20pm**. This will be held outside at the sixth form, where we will have a summer picnic. Students will need to bring picnic food and a blanket to sit on if they wish. There will be fun activities and music. It would be great to see everyone there.



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Exam Results Day

Following the exams, the results will be published to students on **Thursday 21st August**. Students will be able to collect these from Fakenham Academy at **9.00 am**. If a student is unable to collect these exam results in person, on the day, they will need to come and collect them on an alternative date. If a student is going to be away or would like someone to pick the results up for them, they must email the exams officer on m.mcevansoneya@fakenhamacademy.org to let them know. We cannot give results out to anyone other than the student unless with have written permission.

These results will determine whether they have met the requirements for their chosen next steps and educational opportunities. We understand that this can be a stressful time for both you and the student, but please rest assured that the Sixth Form Team (Mrs Marshall-Smith, Mrs Marshall, Mrs Harvey), Mr Marshall-Smith and Mr Green will be available on results day to provide as much support as possible.

Presentation Evening Tuesday 17th December 2025

On Tuesday 17th December we will be holding our Class of 2025 Presentation Evening. This is a fantastic evening where student collect their exam certificates and subject awards. Please save the date, we look forward to seeing everyone there.

Finally, thank you so much for your continued support of Fakenham Sixth Form. Our students would not be as happy and successful as they are without us working together.

If you need any advice or information regarding exam results or next steps for your child, please do not hesitate to contact me.

Sixth Form Administrator: j.harvey@fakenhamacademy.org

Sixth Form Pastoral Lead: s.marshall@fakenhamacademy.org

Head of Sixth Form: l.marshall-smith@fakenhamacademy.org

Yours faithfully,

Assistant Headteacher – Head of Sixth Form